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LISTENING COMPREHENSION:

CAREERS

(with audio/video guide)

TEACHER'S BOOK



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*Рекомендовано до друку
Вченою радою факультету іноземних мов
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Укладачі:

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Навчально-методичний посібник “Listening Comprehension: Careers (with audio/video guide)” розроблено як додаток до навчальних підручників і рекомендований для викладачів з метою контролю якості знань студентів 2-3 курсів факультету іноземних мов, які вивчають тему CAREERS згідно програмових вимог.

Посібник містить ключі та аудіо скрипти до тестів, що уможливило проконтролювати якість розуміння англійських текстів студентами, а також забезпечить швидкий та ефективний контроль розуміння автентичного мовлення та виконання усіх завдань студентами на заняттях з іноземної мови. Ґрунтовно розроблені завдання для самостійної роботи студентів по темі CAREERS роблять посібник ефективним та логічно структурованим.

Матеріал посібника можна використовувати у закладах вищої освіти, а також для проведення факультативних занять у гімназіях, гуманітарних ліцеях, загальноосвітніх школах із поглибленим вивченням іноземних мов, для слухачів курсів та осіб, які самостійно вивчають англійську мову.

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Preface

The manual consists of listening tests accompanied by authentic or semi-authentic recordings played twice along. Each test includes clear instructions how to do it correctly. The recorded text types/videos might include conversations, lectures, discussions, narratives, announcements, instructions or media broadcast. There will usually be one task for each of the recordings for a student to do. The typical task types include: multiple choice, true/false, matching and gap filling. Some tips how to do different types of tasks:

TRUE/FALSE

In this type of task, you need to decide if the given statements convey the same information as used in the text (and mark them *True*) or different (and mark them *False*).

- Remember that your task is to decide if a statement is true or false in reference to the text, not if it is true in general;
- remember that the questions follow the order of the information in the text;
- many true or false statements are built in such a way that the information from the text is conveyed by means of synonyms or antonyms.

MULTIPLE CHOICE

In a multiple choice task you need to rule out the incorrect answers and choose one answer that is correct. The correct answer should contain the same information as the text.

- Before you start reading the text, first read all the questions and then find in the text the parts that correspond to each question – it can be a single word, a sentence or a paragraph;
- remember that the questions follow the order of the information in the text. It is safe to assume that the answer to question number two will be somewhere before the answer to question number three. This might help you if you are not sure where to look for the answer to a particular question;
- never choose the answer on the basis of one word, as both the correct and incorrect answers may contain the same words used in the text. Pay attention to the general context of the text, which will help you rule out the answers which are not consistent with it;
- when choosing the correct answer, always double check if the information in the questions is the same as what is in the text. You may want to underline the parts of the text that contain the answer you need, which will help you finish the task more quickly;
- it is important for you to be able to locate the main idea of the text and separate it from ideas which are only details or illustration of the main idea. This will help you answer the questions correctly as a lot of wrong options in the exam questions ask about ideas of secondary importance.

GAPPED TEXT (MATCHING)

This is a special type of matching task in which you have a text with some parts (full sentences or parts of sentences) missing from it. As with all the other types of reading tasks, before you start doing the task, read the text ignoring the gaps to get the overall idea of what it is about.

- When completing the gaps, look for words which are used to refer to sentences that come before or after the gaps. Pay attention to:

* *cause and effect markers*: if a sentence talks about an action, then the next one will most probably talk about its effect;

* *pronouns and determiners*: if they are used in the sentences, they refer to the people or things that are already mentioned in the text;

* *chronology markers*: look for words like *afterwards*, *eventually*, *finally* which show the order of events;

* *vocabulary paraphrases*: neighbouring sentences often refer to the same person, thing or concept but use different words or phrases to describe them.

GAP FILLING

In this type of task, you will get a set of gapped sentences, a form, or a fact file with some information missing. Your task will be to complete the gaps using the information you find in the text. The sentences you need to complete are only paraphrases of what you read in the text – they convey the same information, but they are not phrased in the same way.

- Sometimes the instructions specify the number of words you can write, so make sure your answers are the right length. If the instructions say you have to write one or two words, your solution of three words will not be accepted, although otherwise it may be correct;
- read the gapped sentences carefully before you start doing the task and try to guess what word category is missing from each gap. If you do this, it will be easier for you to find the correct answers;
- the sentences you have to complete are given in the same order as the information in the text. Bear this in mind when you work through the task.

Test 1 An Interview with a News Reporter (keys)

You will hear a news reporter called Angela Bond, talking on the radio about her job. For questions 1-6, choose the best answer (A, B or C).

- 1 Where is Angela working at the moment?
A Britain
B The USA
C Asia

- 2 Angela likes her job because she
A loves being in dangerous situations.
B never knows where she'll go next.
C enjoys watching important events happen.

- 3 What did Angela bring home from Hong Kong?
A pictures
B carpets
C furniture

- 4 What time does Angela's day begin?
A 8.30 am
B 6.30 pm
C 10.00 am

- 5 Where did Angela meet her boyfriend?
A at her sister's house
B at university
C in Hong Kong

- 6 What does Angela do to relax?
A She cooks a meal.
B She goes sailing.
C She goes shopping.

Test 1 An Interview with a News Reporter (audio script)

Interviewer: And today in the studio we have a familiar face on television, Angela Bond, the news reporter. Angela, your job has taken you all over the world, hasn't it?

Angela: Yes. I've reported from a number of countries in Asia and I've just returned from the United States. I must say, it's good to be able to unpack my suitcase now that the job has brought me to Britain for at least six months.

Interviewer: Is the travelling what you enjoy about the job?

Angela: It's certainly interesting, but it can be annoying never knowing where I'm going to be next week! For me, the really exciting thing is being somewhere when a big news story is taking place and seeing it develop. Sometimes that can be quite dangerous, but all jobs have their disadvantages! And travelling gives me the chance to collect souvenirs.

Interviewer: What kind of things?

Angela: Mostly things for my flat. I'm mad about anything Chinese and so when I was in Hong Kong, I got a really nice table and some chairs – and in Turkey I spent a lot of money on carpets. Then I've got pictures and other bits of art from Thailand and India. The flat's getting a bit crowded!

Interviewer: It sounds colourful! Do you have a regular working day?

Angela: Not really. At the moment I'm one of the team that reads the evening news, so sometimes I'm on at six thirty, and sometimes at ten o'clock. But that's at the end of the day. It all starts in the morning at eight thirty when I phone the office to see what has happened and what they want me to go and report on.

Interviewer: So you don't have much time for a social life?

Angela: It's better now I'm in London and can see my boyfriend more often. My sister introduced us. He came round for dinner when I was staying with her a year

ago. We have a lot in common. He's a lawyer and I studied law at university. Also we've found that we lived in Hong Kong at the same time, although we never met.

Interviewer: What do you like to do in your free time?

Angela: Well, cooking is something new I'm trying because I can't do it when I'm travelling. But I'm not very good at it yet so I find it a bit stressful. One of the best things I've bought recently was a boat and when I want to feel calm and peaceful I go for a sail on the river. It never fails!

Interviewer: Angela – thanks.



Test 2 Working in a Cake Shop (keys)

You will hear part of a radio interview with a woman called Linda Brown, who is talking about working in a cake shop when she was a student. For questions 1-6, choose the best answer (A, B or C).

- 1 Linda worked in a cake shop because
 - A her parents didn't give her enough money.
 - B she wanted to give her parents some money.
 - C she needed to buy things for college.

- 2 Linda liked her first boss because he
 - A paid her well.
 - B was kind to her.
 - C sent her on a training course.

- 3 What did Linda enjoy about working in the shop?
 - A eating the cakes
 - B the smell of baking
 - C the clean workplace

- 4 In the shop, Linda helped with
 - A baking bread.
 - B displaying cakes.
 - C making sandwiches.

- 5 Linda says that the full-time shop assistants
 - A were friendly to her.
 - B hadn't got the same skills as her.
 - C didn't work as hard as her.

- 6 What does Linda say about serving customers?
 - A She didn't like dealing with complaints.
 - B She liked giving them advice.
 - C She enjoyed the busy part of the day.

Test 2 Working in a Cake Shop (audio script)

Int: Now Linda, let's talk about your first job.

Linda: Well, I was an assistant in an expensive cake shop in the small town where I lived. It was my last year at school, before I went to college. I wanted to earn extra money for myself because I come from a family of seven and my parents couldn't afford to give us much pocket money.

Int: Did you like your first boss?

Linda: He was always polite, never shouted at us, even when we dropped things; and that was good for a young girl like me who wasn't very confident. He knew everything about the business. I had no proper training, but it was good experience working for someone with so much knowledge. He didn't pay us well, but I didn't expect to earn much in my first job

Int: And what about the shop? Was it a nice place to work?

Linda: As I say, it was an expensive shop, and the cakes were beautiful. Then in the morning there was this wonderful smell of bread baking. The first week was difficult because I just wanted to eat the cakes, which wasn't allowed, but then I lost interest in them. We had to keep everything clean, and that was hard work.

Int: Did you do any of the baking yourself?

Linda: There were two chefs who were specialists in making cakes for celebrations, and creating new bread recipes. I loved watching them at work, but I wasn't allowed to touch the ones on display in the windows. We sold sandwiches at lunchtime- again, very luxurious ones, and the shop assistants had to make those. I learnt to put in really generous fillings, much more than I used at home.

Int: How did you get on with the other shop assistants?

Linda: One of them was my best friend, which was great, but the full-time staff sometimes treated us like silly schoolgirls because we couldn't cook. But I was

surprised because the full-time assistants couldn't add up in their head. I was good at it, but they used calculators if there was anything difficult to work out.

Int: Did you enjoy serving customers in the shop?

Linda: The best part of the day was lunchtime, when we were busy. Time just flew. Then it was interesting when people came in to plan a party or a wedding. One of the chefs would come through to discuss the design of the cake. Some customers thought the prices were too high, but usually ended up buying the cakes anyway.



Test 3 Talking about the Jobs (keys)

Look at the six sentences for this part.

You will hear two friends, a boy, Rolf, and a girl, Maria, talking about the jobs they would like to do in the future.

Decide if the statements 1-6 are true (T) or false (F).

- 1 Maria would like to travel a lot as part of her job. **True**
- 2 Maria is confident she will be able to work for an airline. **False**
- 3 Rolf intends to do a job connected with his degree. **False**
- 4 Maria and Rolf agree it is important to have a good salary. **True**
- 5 Maria hopes to work for several different employers. **False**
- 6 Rolf's ambition is to manage his own company one day. **False**

Test 3 Talking about the Jobs (audio script)

Maria: What do you want to do when you leave college, Rolf?

Rolf: I haven't decided yet, Maria. I might go travelling for six months, and then look for a job. How about you?

Maria: I hope to start work straight away.

Rolf: Do you know where?

Maria: Well, I'd prefer to live near my family, but I want to see the world too. So I'd hope to have plenty of trips for work.

Rolf: You could get a job with an airline company.

Maria: Mmm that'd be great, but it's hard to get into.

Rolf: I know lots of people apply for that kind of work. But you're good at languages – I'm sure they'd accept you.

Maria: I hope so. Have you really not decide what job you'd like?

Rolf: It's difficult. My degree's in music, but I definitely don't want to be a music teacher. I'll probably look for something completely different.

Maria: Oh.... that's a shame. Why not become a music teacher? You'd get long holidays.

Rolf: But if I got a job in business, I could earn far more money.

Maria: Lot's of people say money doesn't matter, and you should just find a job you enjoy. But I think a job has to pay well, so you can live comfortably...

Rolf: Mm.... that's exactly how I see it.

Maria: Do you think you'll have lot's of different jobs before you find a really good one?

Rolf: I expect so. No one finds the perfect job immediately....

Maria: I'd like to find a job I really like, and stay with the same company for at least ten years.....

Rolf: Oh, I see, that's interesting.

Maria: Your father has his own business, doesn't he?

Rolf: Yes, but I don't want to work for him.

Maria: But he could help you set up your own business.

Rolf: I couldn't imagine doing that. I know how many hours my father has to work.

Maria: Mm.... your free time's important to you, isn't it?

Rolf: It certainly is!

Maria: Right...



Test 4 Dream Jobs (keys)

Listen to people talking about their dream jobs. What problems does each speaker talk about?

Speaker 1 (Luca) The beach was very hot and the job was boring.

Speaker 2 (Nicola) Some of the ice cream flavours were horrible, but you had to taste them anyway.

Speaker 3 (Amy) The boss was difficult to please and got angry when she couldn't find the right outfit.

Listen again and answer questions 1-8. Write Nicola (N), Luca (L) or Amy (A).

- 1 Who had a boss who worked in the media? **A**
- 2 Who worked for a big company? **N**
- 3 Who spent a lot of time by the sea as a child? **L**
- 4 Who had to try and invent new ideas for the job? **N**
- 5 Who decided to do this job because they saw someone else doing it? **L**
- 6 Who had a different job in the summer and in the winter? **L**
- 7 Who had a difficult relationship with their boss? **A**
- 8 Who started to find their job boring? **L**

Test 4 Dream Jobs (audio script)

L = Luca Ni = Nicola A = Amy

L: Well, I've always loved sport and swimming. As a kid I used to spend all my free time in the summer on the beach with my friends. We would swim or surf, or just play about in the water. And there was always a lifeguard there on the beach, and I used to think, 'what a brilliant job'. So, when I left school, I trained to be a lifeguard. I really enjoyed the job for a few years. In the summer I would work on the beach, and then in the winter I would go skiing. It was my dream job. I loved it. But after a while, I started to get bored. I was just on this boiling beach all day, watching all the beautiful people, but I couldn't really enjoy myself, you know. I just had to stand there and watch. So I knew it was time to find something else to do.

Ni: I used to be an ice cream taster and for a while it was definitely my dream job. I mean, can you imagine anything better than sitting at work eating delicious ice cream all day? I was in heaven. I was working for a big company, with a team of food scientists, and our job was to come up with new ideas for ice cream flavours. So, I suppose that was the problem, because a lot of the time, we had to try new flavours, like curry and lime ice cream, or cheese and sausage, and we would have to taste it, and usually it was terrible, really disgusting. Now most people would just say, 'Yuck, I'm not eating that again'. But unfortunately, when it's your job, you have to keep tasting it to see if they have made it any better. Sometimes we would taste thirty different ice cream flavours before lunch. So, it wasn't all good.

A: I was a professional shopper for a while. It was good fun at first. The lady I worked for was a television presenter, and she needed outfits to wear on television, but she didn't have time to go shopping. So I would go out and buy clothes for her, then she would try them on at home, and I would take back anything that was no good. It was a fascinating insight into how some

people live. But as time went on, I realised she was impossible to please. One time I had to buy her an outfit for a special event she was going to, and I bought her a few different things to try on, but she didn't like any of them, and she was really furious that I hadn't found her something different. It wasn't really my fault, but I lost my job soon after that.



Test 5 Getting a Job as an Au Pair (keys)

1. Do you know what an au pair does? Read this section of a letter written by an au pair. All the vowels (a, e, i, o, u) are missing. Fill them in and find out what she does.

I work twenty-five hours a week and babysit two nights a week. I have to look after the children, clean the house, do the washing and ironing and sometimes do some cooking.

I don't pay for my room or my food and the family pays me fifty pounds a week. I also go to English classes.

2. Listen to the conversation between Tania, an au pair, and Mr Palin, someone looking for an au pair. Answer the following questions.

- a) What day of the week is Tania going to see the Palin family?

Wednesday

- b) What time is Tania going to see the Palin family?

7 pm

- c) What ages are the Palins' children?

5 and 6

- d) What time do the kids need to be at school?

A quarter past nine

- e) What time do the kids need to be collected from school?

3 pm

- f) Until what time does Tania need to look after the kids?

6 pm

- g) How many nights does Tania have to babysit?

2 nights

- h) Would Tania have her own room? Will it be big?

Yes, but it is small (although it has its own bathroom)

i) What is the Palin's address?

98 Devonshire Road

j) What is the nearest station to the Palins?

Turnham Green

3. Roleplay the interview between Mr and Mrs Palin and Tania.

Mr and Mrs Palin - Think about what Tania will have to do each day. What questions will you ask her?

Tania - Think of any questions you want to ask the family. Are you clear about your duties? Don't leave until you know exactly what you will have to do each day.



Test 5 Getting a Job as an Au Pair (audio script)

Mr Palin: Hello.

Tania: Oh, hello. Is that Mr Palin? My name's Tania Brinkhouse. I'm ringing about the au pair job. The agency told me to give you a call.

Mr Palin: Oh, hello Tania, yes they said you'd call this evening. Now obviously it would be good to make an appointment for you to come round and see the kids to see if you like them and they like you.

Tania: Sure. When would suit you?

Mr Palin: Is Thursday OK with you?

Tania: Well, I usually go to evening classes on a Thursday but I suppose I could .

Mr Palin: No no don't worry. How about Wednesday?

Tania: That would be better - if that's OK with you.

Mr Palin: No problem.

Tania: What time would be good for you?

Mr Palin: Well obviously my wife and I work during the day. We both get back at about six. The kids eat at about six thirty. Then they play for a little bit ... tell you what, would you like to come round at about seven o' clock or is that a bit late for you?

Tania: Seven's fine.

Mr Palin: Ok, that's perfect, I'll tell my wife. Wednesday at seven ... before you meet us though, are there any questions you'd like to ask now?

Tania: Yes, I was just going to check the details that the agency gave me.

Mr Palin: OK

Tania: Your son is five and your daughter's six, is that right?

Mr Palin: Yes, although she'll be seven in three weeks' time and is counting the days and hours till her birthday.

Tania: aah ...

Mr Palin: Have you looked after children a lot?

Tania: Quite a lot. I'm the oldest of five. And I taught small children drama when I was at school. I did it as part of my work experience because I want to be a primary school teacher.

Mr Palin: That's good.

Tania: Yes, I enjoyed it. Can I check, the hours I'd be expected to work?

Mr Palin: Yes of course. You would need to help the children get dressed, give them breakfast and take them to school. They get up at 8 or before.

Tania: What time do they need to be at school?

Mr Palin: A quarter past nine. The school's a five-minute drive away so you need to leave here at ten past at the latest.

Tania: No problem. Then they need to be collected at what time?

Mr Palin: At about three o'clock. It varies because sometimes they do other activities after school.

Tania: OK. And then I need to look after them until what time?

Mr Palin: Until we get home at six.

Tania: And do you need me to babysit some nights?

Mr Palin: Yes, two nights a week but the other nights you don't need to.

Tania: And I have my own room.

Mr Palin: Yes, I'm afraid it's quite small but it's got its own bathroom.

Tania: That all sounds fine.

Mr Palin: Good. Well we look forward to seeing you on Thursday.

Tania: Wasn't it Wednesday?

Mr Palin: Yes, sorry I meant Wednesday.

Tania: And what's the address?

Mr Palin: Of course, yes, sorry. I thought the agency had given it to you. Do you have a pen?

Tania: Yes.

Mr Palin: It's 98 ...

Tania: Ninety-eight.

Mr Palin: Devonshire Road

Tania: Devonshire?

Mr Palin: Yes, Devonshire - D-e-v-o-n-s-h-i-r-e Road.

Tania: Uh huh. I don't know London very well. Is it near a station?

Mr Palin: Yes, it's on the tube. The nearest station is Turnham Green.

Tania: Sorry.

Mr Palin: Turnham Green. It's on the district line. You spell Turnham T-U-R-N-H-A-M and then it's green like the colour.

Tania: T-U-R-N-H-A-M. Green. OK.

Mr Palin: Give us a call if you get lost or if you want us to collect you from the station, we will. Definitely give us a call if it's raining.

Tania: Thanks very much.

Mr Palin: See you Tania. Take care.

Test 6 Careers (keys)

Listen to Becky, Georgina and Stephen talking about careers, then fill in the gaps in the summaries.

Becky

Becky would like to be a performer. She wants a job where she can use her a) **voice**, perhaps working on the radio or telling b) **stories** on tape. Her dad is c) **self-employed** and has to take work as it comes, but Becky wants to have a d) **steady** income. If she found a job where she was happy and valued by others, she wouldn't mind that she hadn't achieved the ideal of her e) **childhood**.

Georgina

Georgina would also like to be a performer, but she knows this career is difficult because her dad is an f) **actor**. It's hard for him to make plans or g) **book** a holiday. There are some terrible h) **statistics**; 97% of actors only earn £4,000 a year through performing. Although she realises she might not be successful, she's going to i) **pursue** this career as far as she can. But for now, she's following the advice that adults have always given her - get your j) **education** first.

Stephen

Stephen would like to be a film director or producer. He doesn't want a job with lots of k) **responsibility** where people won't notice him. He wants a job that everyone will i) **remember** him by.

Test 6 Careers (audio script)

Listen to Becky, Georgina and Stephen talking about careers, then fill in the gaps in the summaries.

Becky: I love to perform, I really love singing and I really enjoy acting. Ideally I would love a career in performance - there's theatre, there's the possibility of musical theatre, some kind of cabaret, or even radio work because I love using my voice, I love telling stories, and I'd love to be able to do that onto tape. It's really precarious and I'd like to have a career where I was earning money constantly. I mean having a father who's self-employed, he has to take work as it comes, so my brother and I've been brought up on having a lot of income at some points, and then periods when money becomes really tight. I don't want to live my own life like that, I would like a steady income, and I don't think, therefore, that an acting career is an option.

Presenter: So what you're saying is, in effect, money's possibly more important than your happiness?

Becky: I wish it wasn't, but I think if I'm going to be practical, I'd have to say it is. I'd like to live a life with all mod cons, I don't want to be scrimping and saving just so that I'm doing the work that I enjoy - or that I really, really want to do. I think if I can settle into a job where I'm happy and contented, and feel part of a team, and feel like my opinions are valued, which provides a steady income, I think I could be satisfied with that. Even if it wasn't the ideal of my childhood.

Presenter: Georgina, you want to go into acting or performing as well, do you feel the same as Becky?

Georgina: Definitely, because so many people have the same kind of dream. My dad's an actor as well, and I've had the same experience, whereby you can't plan anything because you don't know how much money you're going to have, or a holiday might be booked and my dad will have to get a job, and it's a difficult way of living. But if that's what you want to do, I think definitely that's what you should pursue. But the thing is, nowadays there are some really mortifying statistics,

where 97% of actors only earn £4,000 a year from their work. It's kind of off-putting, because there is so much competition, and you start to question whether you are really cut out for stardom. Realistically there's a happy medium of being creative, but being creative in a different sense, or producing or that sort of area. I'm going to pursue it as far as I can, I don't want to look back when I'm a certain age and wish I had, but as adults always tell me, get your education first. So if I have something to fall back on, then I'm not destitute if the acting thing doesn't work out.

Presenter: Well good luck in the acting, both of you. Stephen, what do you plan to do?

Stephen: Like Georgina, maybe something in direction or production, or something to do with films maybe. Not be stuck in something with lots of responsibility that won't really leave a mark on the world. I think that's what I'd like to do. Have something everyone will remember me by.



Test 7 Everything about Work (keys)

1. You are going to hear 5 short dialogues related to work. Match the speakers 1-5 to the statements A-F. There is one extra statement that you do not need to use.

A Someone is going to retire soon

B The boss is threatening to fire someone.

C Employees are protesting against unfair treatment at work.

D Someone is trying to get a job with an airline.

E Someone is trying to get a pay rise.

F Someone is explaining to new employees how good their job is.

1B 2A 3C 4F 5D

2. Listen to dialogue 4 again. Complete this list of advantages of the job the person is talking about:

“We’ve got the best starting **salaries** in the country; fantastic **benefits** : six weeks **paid holiday** a year, guaranteed **sick pay**, free **day care** for pre-school children.

Which of these things would be the most important for you? Discuss with the partner.

3. Listen to dialogue 5 again and write down the names of all the jobs the man has done (there are six!). Which of the jobs could you do for some time?

Bus driver, driving instructor, factory worker, cook, postman, sales rep.

Test 7 Everything about Work (audio script)

1

Mrs. Atkins: Joe! You are late.

Joe: I know, Mrs. Atkins, but

Mrs. Atkins: I've got a business to run.

Joe: Yes, but...

Mrs. Atkins: There are lots of people who'd love to get a job here. Do you want me to sack you?

Joe: No, but

Mrs. Atkins: You know what it's like to be on the dole, don't you?

Joe: Yes.

Mrs. Atkins: And you don't want to be unemployed?

Joe: No, Mrs. Atkins.

Mrs. Atkins: You wouldn't get much unemployment benefit So clock on at the right time!

Joe: Yes, Mrs. Atkins.

Mrs. Atkins: Why were you late anyway?

Joe: Mr. Atkins asked me to wash his car.

Mrs. Atkins: Oh.

2

Hi Ted, would you like to come to a party? To celebrate my retirement... Yes, I'm retiring I can't see myself as a pensioner ... Worried I might feel bored I am not sure we can get by on my pension I'm looking for a part-time job Maybe a pilot or a stockbroker or a taxi driver.... No, just joking Nothing so stressful. Maybe a shop assistant or a lollipop man... Anyway, can you come? It's next Friday at 9 pm....

3

The management have lied to us again and again. Our working conditions are terrible! We have the lowest wages in the sector, and they always pay us late! They don't pay us when we are off sick! They are talking about making fifty workers redundant when this company has been making huge profit for years! It's time to go on strike!

4

Welcome to our first training session at Feelgood Industries! My name is Barbara and let me tell you this is a great company! We've got the best starting salaries in the country. Fantastic benefits: six weeks paid holiday a year, guaranteed sick pay, free day care for pre-school children... If you work hard, you can get promoted within six months.

5

Mrs. Binns: Could you tell me something about your previous experience?

Tim: Well, as you can see in my curriculum vitae I've had lots of jobs. I've worked as a bus driver, a driving instructor, a factory worker, a cook, a postman, a sales rep.... I've never known what I really wanted to do until now, of course.

Mrs. Binns: So why do you think you would make a good flight attendant?

Tim: I'm good at dealing with people



Test 8 An Interview with a Tour Leader (keys)

You will hear part of a radio programme about people's jobs. For questions 1-7 choose the best answer A, B or C.

1. Nick decided to work in his present job
 - A when he started his tourism course
 - B because he didn't enjoy being an accountant
 - C while he was still doing a course**

2. To get a job as a Tour Leader with High Adventure Holidays, you have to
 - A have experience of travel
 - B be good at dealing with people**
 - C know a lot about other countries

3. We are told that, when leading a tour, Tour Leaders have to be able to
 - A deal with demanding people
 - B react to problems calmly
 - C forget their own wishes**

4. Adventure holiday tour leaders are different from other tour leaders because
 - A they don't have any time on their own**
 - B they have to travel longer distances.
 - C they have to follow strict instructions

5. According to Nick, a big disadvantage of the job is that he
 - A can't talk about his own problems**
 - B often has to change arrangements
 - C may not like members of the group

6. What does Nick say about tour leaders' careers?
 - A leaders go to more interesting places after a while**
 - B leaders' salaries tend to be low at first
 - C most tour leaders eventually do office-based jobs

7. What does Nick particularly like about the job?
 - A remembering the places he has been to
 - B being appreciated by others**
 - C making friends that he keeps.

Test 8 An Interview with a Tour Leader (audio script)

Announcer: In today's programme about people and their jobs, we hear from Nick Butler, who as a Tour Leader for High Adventure Holidays, and Alison Gray, the Managing Director of the company he works for.

Nick: When I first left school, I was all set for a conventional career - I was pushed into studying accountancy because that's where my basic skills were at the time. After starting to travel I realized, I think, that my future would lie in tourism and so I changed to a tourism course, I thought it would be a good move. During the third year of the course, we had to work in the tourism industry and to do that I decided to apply to various adventure tour operators. One of them contacted me and said I was suited to work as a Tour Leader in Egypt and that was it!

Alison: The sort of person who wants to be a Tour Leader on adventure holidays is one of probably two particular personalities - either the sort of person who wants to travel and is outgoing and therefore sees this as a vehicle to allow them to travel - or, they are going to be the sort of person that just likes working with people. The kind of qualifications that are needed are a bit difficult to define. There are no set requirements - knowing foreign languages is preferable, getting on with people is essential, travel experience is beneficial. Clearly if I've got two candidates to choose from and one has done a lot of travelling, the person who's travelled the more will be more likely to get the job - but even that is not essential. You shouldn't put somebody off if they haven't travelled at all, because in essence if their personality is right, they're suitable.

Nick: We have to do a lot of research prior to departure to the destination, uh, that usually involves two or three weeks, perhaps even four weeks, a lot of which is spent in libraries, buying guide books, reading about the history of the country, local cultures, food, and so on. So you really need to know everything about the country and be able to answer any questions the groups might have.

Alison: You need somebody who is not at all self-centred. It's got to be understood if you go in for this sort of work that you're going into a service industry. The fact is, if you go on holiday with 16 people, the 16 people are important because they need you to look after them. Your interests come second.

Nick: You need to have good organizational skills obviously, to deal with so many different possible logistics, such as meeting times, train departure times, you might have to pick up a taxi when a train arrives or a bus, everything's got to be spot-on and working smoothly, because one minor hiccup might cost you a day of the itinerary. Organization has got to be really spot-on all the time.

Alison: The sort of tour leaders that we look for are very different I think from the package tour courier, shall we say. The sort of tours that we run, because they

go off the beaten track, because they're being operated in remote areas, many of the logistical arrangements are in the hands of the tour leader and he or she is inevitably with the group all the time - it's a twenty-four hours a day job. That means you need a different type of person, they've got to be more at ease with the idea of having people with them all the time.

Nick: Sometimes you can get a bit tired of the travelling, travelling out of a suitcase or backpack - moving from one place to another every one night or two nights can become a bit tedious - but you eventually get into a set routine, where you can pack your bag in two or three minutes and move on. And you can just blot it out, and every room you get in different hotels, every different tent, is like home to you for that period of time. Loneliness also can be a distinct downside, because quite often you have to keep a distance from the group, the group members, there's often things you'd like to be talking to people about, but because you're in the position you are, you can't suddenly go and talk to a group member about your problems, you have to bottle them up and absorb them all yourself.

Within the tour leader field you can expand obviously in experience - the higher you get in your field, the better destinations you get to lead tours in, and the higher salary you get, of course. After tour leading, you can move into the office, into office-based work, either into operations or marketing.

What I think really pleases me about the job, one of the things I get out of it, is at the end of the tour when the group turns around to you and says 'We've had a great holiday, Nick, a great tour, thanks very much' and give you a pat on the back - and some groups give you a present. These are memories that you can keep forever, that are really nice and really mean a lot to you. You've got to basically ensure that everyone has a satisfactory holiday and has a great time and wants to book again with the company.

Test 9 The Best Job in the World (keys)

1. Do this exercise before you listen. Which five activities can you do in Australia? Tick (✓) all the correct answers.

.....✓..... get to know aboriginal culture
.....✓..... look at dinosaur fossils
..... learn how to cook traditional, local curries
.....✓..... go skiing
..... visit ancient Inuit monuments
.....✓..... enjoy a firework display at New Year
..... see lions and tigers in the wild
.....✓..... go surfing

2. Do this exercise while you listen. Complete the gaps with the correct word.

1. The organisation Tourism Australia is offering six jobs, for six **months**.
2. If you want one of these jobs, you have to make a short **video**.
3. The job of outback adventurer is for someone with a passion for **outdoor** life.
4. Job number two is a park **ranger** in Queensland.
5. The wildlife caretaker job on Kangaroo Island is for someone who loves **animals**.
6. If you're not an outdoor person, the next job is for someone whose talents are in **journalism/ writing/ reporting**.
7. The taste master will need to **know** about food as well as enjoy eating it.

8. The final job is based in **Sydney**.

3. . Do this exercise while you listen. Put the job requirements with the correct job.

- a) write, take photographs and make films
- b) help preserve and promote plants, animals, fossils and indigenous culture
- c) work with some dangerous animals
- d) work with the organizers of festivals
- e) find the best places for “wining and dining”
- f) learn how to make alcoholic drinks
- g) work in a state with the world’s biggest sand island
- h) use social media to tell people about cool events
- i) find adventures and employment for young people on working holidays
- j) travel in a hot air balloon and be prepared to eat insects
- k) use different types of transport and leave only footprints
- l) report on cafés, concerts and days out

outback adventurer i j

park ranger b g

wildlife caretaker c k

lifestyle journalist a l

taste master e f

chief funster d h

Test 9 The Best Job in the World (audio script)

Once again the organisation which promotes Australia, Tourism Australia, is advertising the best job in the world. But this year, they have six jobs going, all for six months, with a great salary and extra spending money. If you think one of these is your dream job, you have to make a 30-second video explaining why you are the best person for the role. But – be warned. Thousands of people will be competing for each post.

The job of “outback adventurer” is for someone with a passion for outdoor life, and in the Northern Territory there are plenty of wide-open spaces. The job is for someone to find out the best adventures and jobs for young people on working holidays. You’d be getting close to wildlife, sleeping under the stars in a bush camp and flying over stunningly beautiful landscape in a hot air balloon. Your duties will include getting to know about aboriginal culture and eating traditional bushfoods, maybe including the famous witchetty grubs – insect larvae.

Like the idea of 200 days of sunshine every year? Job number two is a park ranger in tropical Queensland.

It’s a wonderful state with ancient rainforests, the world’s largest sand island and the awesome Great Barrier Reef. Here your duties would include protecting and promoting native plants and animals, spectacular waterfalls, dinosaur fossils, untouched beaches and indigenous culture. You’d get paid to patrol the beaches of Lizard Island and live a life most people can only dream about.

Another island job is as 'wildlife caretaker' on Kangaroo Island in South Australia. If you love all kinds of animals, this is the job for you. The advert says you’ll be able to talk to wallabies (a kind of small kangaroo), play with dolphins, cuddle koalas and sunbathe with seals on the unspoilt beach at Seal Bay.

You would get about the island on foot, by bicycle, kayak or boat, taking photos and leaving only footprints.

There is one potential drawback, though. You’d need to be pretty brave since you might come face to face with great white sharks.

Maybe you are not quite so keen on the great outdoors and your talents are more journalistic. If you fancy feature writing, photography and making videos, you can apply for the position of lifestyle photojournalist for Time Out in Melbourne. You would be required to photograph and write about the city's coolest cafés and musical events. But you'd also cover tourist activities in the whole state of Victoria, including surfing on the Great Ocean Road, skiing at Mount Hotham or watching the little penguins at Phillip Island.

Are you a foodie? Do you know about food, as well as love eating it? If the answer's yes, you can apply for the role of 'taste master' in Western Australia. Your job would be to promote the best restaurants, pubs, wineries and breweries. You'd also catch fresh seafood off the beautiful coast and learn all about making wine and beer.

Finally, a fantastic job in Sydney. We've all seen those amazing firework displays in Sydney Harbour. Well, you could be one of the people making that happen next year. New South Wales is looking for a 'chief funster', who would be based in Sydney while travelling around the state and tweeting about the coolest things going on. This job would appeal to someone interested in everything: sports, the arts, entertainment, food. You'd also be involved in making the Sydney Festival, Mardi Gras and Vivid Festival as spectacular, and as fun, as possible.

Test 10 I'm an Architect (keys)

Look at the eight sentences for this part. You will hear a job-related conversation between 4 friends Magda, Olivia, Harry and Sarah.

Decide if the statements 1-8 are true (T) or false (F).

1. Magda got the job. **T**
2. Salary isn't good. **F**
3. Harry usually remembers people's jobs. **F**
4. Sarah has recently bought a flat. **F**
5. Fadi's cousin wants to know about Sarah. **T**
6. Sarah receives rent. **F**
7. Olivia offers to speak to Fadi. **T**
8. Olivia will phone Fadi. **F**

For questions 1-3 choose the best answer (A, B or C).

1. What is tricky about Magda's Job?
A She won't be paid enough.
B She'll have to work extra hours.
C She got it only for a month.
2. Why isn't Harry satisfied with his job?
A The salary is low.
B He has to work at weekends.
C He isn't paid extra money for extra work.
3. What will Magda do at her work?
A admin work
B design buildings
C draw sketches

Test 10 I'm an Architect (audio script)

Magda: (talking into phone) So...ok...hmm...yeah! That's great news!

Olivia: So? Did you get the job?

Magda: Yes!!!

All: Hooray!! Fantastic! Well done!!

Magda: But...

Harry: There's always a 'but'...

Magda: It's only on a trial basis...just for a month.

Harry: Ok, that's pretty normal actually. Most companies do that.

Olivia: But they are paying you, yes?

Magda: Oh yes, the salary isn't bad. It's not an internship.

Harry: I did internships for ages...had to work for a month to get experience – no pay! – and then I never got offered the real job at the end. Like now! I'm doing this work for Johnny's company – they want me to work at weekends too – Saturdays and Sundays – with no extra money!

Olivia: That's terrible!

Harry: I don't know what to do...I want to say 'no', but I'm afraid I'll lose the job...

Olivia: You'll have to think carefully about it!

Magda: Or you'll be trying to do an internship again!!! Only joking! It can be important to do an internship if you want to get experience – things to put on your CV...

Harry: Yeah, I guess you're right, but I'm past that stage...I've got lots of experience now.

Magda: I'm really worried though, about my first day, really nervous. I might be terrible!

Olivia: Don't worry Magda, you'll be great. Show them how good you are in the first month and they'll be offering you more money by the second month!

Magda: Let's hope so!

Harry: What are you going to be doing exactly?

Magda: Well, it's a lot of admin work..but I do get a chance to work with the senior partners on some designs.

Harry: Great...What is it you do again?

Olivia: Harry! How come you always forget this stuff?

Magda: Architecture! I'm an architect! I design buildings!

Harry: Oh yeah, right, of course...

Sarah: She's a good one too, Harry – I've seen some of her drawings.

Harry: Oh really, Sarah!

Sarah: I keep on telling her that she should go to China – there are lots of opportunities there at the moment.

Magda: Maybe, one day. That'd be really interesting...How are you, Sarah?

Sarah: OK...

Harry: How's the new flat?

Sarah: That's the problem...

Olivia: Oh no! You've only just moved in!

Magda: I thought the flat was great...

Sarah: The flat is nice, but the problem is the landlord...

Olivia: Isn't that Fadi's cousin?

Sarah: Yes, exactly...but he's really intrusive.

Magda: Intrusive?

Sarah: He comes round all the time, wants to know everything about me. I think that if I pay rent, that's it, I shouldn't have to tell him anything else.

Olivia: I see...that's not on, is it? Have you mentioned it to Fadi?

Sarah: No, I don't know how to. He was so kind helping me get the place. I don't want to seem rude.

Olivia: Would you like me to have a word with him?

Sarah: Could you? That'd be really great. I'd really appreciate it.

Olivia: I'll say something the next time I see him! Promise!

Test 11 Todd Overseas (keys)

You will hear two people, a man, Todd, and a woman, Julia, talking about the possibility of working online from anywhere in the world.

For questions 1-6, choose the best answer (A, B or C).

1. During his year as a nomad, Todd...
A met many people.
B lived in 5 countries.
C worked in restaurants.
2. What is a problem with online work?
A You need a computer.
B It's lonely.
C You can't work outside.
3. The idea of complete freedom was ____ for Todd.
A exciting
B motivating
C frightening
4. Todd realized that he wanted to have ____ again.
A a boss
B an office
C a schedule
5. Julia thinks trying having complete freedom is ____.
A a test of values
B everybody's dream
C terrifying
6. What does the phrase "it's just not all it's cracked up to be" mean?
A It's not worth it
B You've made a mistake and you are really sorry about it
C It's not what you expected, and you are disappointed

Complete the sentences 1-9 with the correct word from the box below

nomad * itinerary * crave * normalcy * value
cracked * paralyzing * abyss * report

1. Growing up in a big family made her _ **value** _ her alone time.
2. Finding out that his father had died was almost _ **paralyzing** _ for him.
3. He says that traveling for work is not all it's _ **cracked** _ up to be, but I think it would be fun.
4. The _ **abyss** _ is so deep that you can't see the bottom.
5. He spent a few months as a _ **nomad** _ after graduation, just traveling around and visiting friends.
6. People from cities usually _ **crave** _ action.
7. This job is always changing. There is no _ **normalcy** _.
8. There are five employees that _ **report** _ to her.
9. I didn't read the _ **itinerary** _ very closely, and I thought we were going to the other airport terminal.

Test 11 Todd Overseas (audio script)

Julia: OK, so we've talked about freelancing your skills and living and working abroad. Have you ever done that? Have you ever lived and worked in a...

Todd: Like digitally, just like a kind of nomad?

Julia: Yeah.

Todd: Yeah, I did. I did it for a year. I was actually a nomad. I lived in five different countries and I did all my work online. I mainly was just doing web stuff but it was an interesting experience. I mean I had never, I thought it would be the perfect life and when I told people what I was going to do, everybody said that's amazing. You know, I mean basically I said that I was gonna just travel the world and I would just work from whatever city I was in. I would choose my own itinerary and my own destination and I would work when I wanted to and, yeah, I did it for ten months.

Julia: And then why did you quit?

Todd: Well, I think you referenced it earlier. It actually became incredibly lonely. I was surprised how lonely I became. I would meet people but you would always meet people as a tourist and you didn't have family and you didn't have your social network. You didn't have people that you would see every day at work.

Julia: No workmates?

Todd: Right. You got no workmates, no-one to go out and have a drink with and after a while you really crave like social interaction and not always being the stranger, not always being the new person, like people that know your name and yeah, so after a while I gave it up. I remember the big thing that changed is one day I was in my hotel room, actually it was a little apartment, and I realised I had nowhere to go, I had no-one to see and I can go anywhere in the world. I had complete freedom. I could go to the airport and buy a ticket to Paris and go to Paris that day or I can go to Buenos Aires or Sydney. I could have gone anywhere in the world. There was nothing to stop me. No schedule, no appointments, no-one to report to and it was actually kind of frightening. Like it was almost paralyzing.

Julia: It's like standing on the edge of an abyss looking down.

Todd: It was. It was like, you know, I realized I wanted normalcy again. I wanted to have a schedule. I wanted to, you know, have the norm that I had before so I went back to teaching at university and now in my university job I have a lot of time to travel in between but just living around the world going from place to place, yeah, it wasn't so great.

Julia: Well, I think it's great that you had the chance to explore this option. I'm sure everyone would benefit maybe from trying it and then working out what it is they really value because I'm sure we all think wow freedom, absolute freedom, isn't that like the ultimate goal but then when you have it, you realize well actually no, some of those constraints that I had were quite good.

Todd: Right.

Julia: They gave me a sense of being or they give structure to my life or meaning to my life.

Todd: Totally, totally and actually now that I've done it, I would do it again. I would know how to do it right. I would do it different than I did it before so, yeah, I learned. I'm not saying it's not worth it, I'm just saying it's not all it's cracked up to be.

Julia: No, and I guess ten months is a long time maybe that's the only thing, enough of a...

Todd: Exactly.

Julia: But it sounds cool though. I can see the attraction definitely.

Test 12 You are not a Good Principal (keys + audio script)

You will hear a short story about a woman called Tina who decided to quit her teaching job.

Complete the text below with one word in each gap.

Tina was going back to school for her **third** master's degree. She was a Special Education teacher, but she couldn't take her job anymore, so she had **quit**. The kids were out of control. There were too many of them in one classroom for her to **manage** effectively. The school administration ignored her **pleas** to add teacher assistants. They ignored her **complaints** that some of the kids were simply little monsters. They were discipline problems that other teachers had shunted off to Special Education.

The administration didn't even respond to her complaint that one oversized young student had pushed her down one day onto the floor. Tina wanted to call the police, but the school principal talked her **out** of it with promises to improve things. Two weeks later, not one promise had been **fulfilled**.

Tina angrily visited the principal, who told her that if she didn't have the patience to wait for things to **improve**, maybe she wasn't cut out to be a teacher.

"How dare you! The **issue** is not whether I'm **cut** out to be a teacher," she angrily replied. "I am a teacher, and a darn good one. But no teacher can get along forever with inadequate **supplies**, with overcrowded classrooms, with students who are dumped into her class, and with students who attack her. And especially," she growled, "with idiots like you in **charge** who continually ignore the needs of Special Education students and teachers."

Test 13 Unusual Jobs (keys)

You will hear 3 people speaking about unusual jobs they have.

For questions 1-12, chose the best answer (A, B or C).

1. I've sold products for animals.
A speaker one
B speaker two
C speaker three
2. Sometimes I look at people on a computer.
A speaker one
B speaker two
C speaker three
3. Modern technology has made my job even more unusual.
A speaker one
B speaker two
C speaker three
4. I've never met anyone famous while doing my job.
A speaker one
B speaker two
C speaker three
5. One of my past jobs involved me just standing somewhere.
A speaker one
B speaker two
C speaker three
6. I think this job will always be required.
A speaker one
B speaker two
C speaker three
7. Speaker 1 - What does he do at the lighthouses?

A make sure the lights work well

B make sure the GPS is functioning

C make sure ships can see the light

8. Speaker 1 - Why was he trapped in Wales for two days?

A the boat wasn't working

B he fell ill

C there was a storm

9. Speaker 2 - Why does she have a good view from the plane?

A they fly at low altitude

B she sits by the window

C Australia always has clear blue skies

10. Speaker 2 - How many babies have been born after her intervention?

A 8

B 7

C 6

11. Speaker 3 - What do her employers want to see in the companies' treatment of customers?

A equality

B generosity

C strictness

12. Speaker 3 - What was the reaction of the shoe store owner?

A he was frightened

B he was angry

C he was amused

Test 13 Unusual Jobs (audio script)

Yes, many people say that I have an unusual job, but to me it's quite normal, I've been doing it for so long. There are not many lighthouses anymore, everything's so modern and advanced these days, it's all radar and GPS. But lighthouses are still very important in certain areas and my job is to clean the lights and make sure the glass in front of the light is clean and smooth. I've been to Cornwall and the North of Scotland and a hundred places in between. My job is not usually very dangerous because we do the cleaning and maintenance during the day and only when the weather is good. I've seen some very bad storms though. Five years ago, I was trapped on a small island in Wales for two days while we waited for a storm to pass. Even though my job is very unglamorous, I've met a few famous people. One old football player owns a lighthouse in Northern Ireland and he told me stories about famous games while I was working. And last year, the Queen was there when an old lighthouse that had been renovated was reopened, and we spoke about my work for a few minutes: she's a very interesting woman.

I am a flying doctor. I don't have wings, but I do have a small plane which we use to reach patients who may be hundreds of kilometres away. I don't fly the plane myself, we have a pilot called Trevor who has worked with us for nearly ten years. Australia is a very big country and in the centre of the country, away from the coasts, there is a lot of space and very few people: your neighbour might live on a cattle station fifty kilometres away. That's a lot of walking if you run out of milk! If you get sick, it's easier for us to fly to you. I also do a lot of my work using the telephone or a WebCam. I can diagnose people from a hundred kilometres away like that. Flying in the plane is always the most exciting part of my work. We fly quite low and the Australian scenery is spectacular. I've done this job for more than fifteen years and I love it. Just in the last year, I've delivered seven babies and I've collected three people and taken them to the city for life-saving operations. I've

even helped one of Australia's most famous children's novelists to have a liver transplant. Australia is a huge country and it isn't getting smaller so I think there will always be a place for us.

I've had a lot of unusual jobs in my life. I've made candles at home in the shape of the Eiffel Tower, I've sold cat and dog food over the phone and I've even done a job where people paid me to wait in line outside shops so they didn't have to! Now in my current job, I'm a mystery bad customer. You may know about mystery shoppers, but my job is to go into stores or restaurants to complain and to see how the staff treat me. Companies pay me to do this because they want to know that all customers are treated well, the happy ones and the angry ones like me! Actually, it's a lot of fun: more acting than working! I've complained about how dirty the tables were in a London pub, I've sent sushi back to the kitchen because it was "undercooked" and, last month, the manager of a shoe shop in Cambridge called the police because I asked if it was possible to buy two left shoes! My job is never boring!



Test 14 Friends from 9 to 5 (keys)

You will hear four people (Dan, Melissa, Clara and Christopher) talking about their work colleagues.

Complete sentences 1-8 by choosing the correct letter of the phrases below.

- a) to have things hidden away everywhere
- b) to make your special day very special
- c) to ignore all the angry people
- d) to put on weight
- e) to pass on news and information
- f) to think about your decisions
- g) to think that others love sports
- h) to complete a great creative work

1. Dan could be inclined **g**.
2. Dan tries **e**.
3. Melissa helps you **f**.
4. Melissa does her best **b**.
5. Clara seems **a**.
6. Clara seems unable **d**.
7. Christopher is trying **h**.
8. Christopher seems able **c**.

Test 14 Friends from 9 to 5 (audio script)

Dan

Dan's a real gossip. It's not something you'd expect, looking at him. He loves his sports and there he'll be chatting away about last night's game, all of it going right over my head of course, then he'll just slip in something about "Liz in Human Resources". I guess that's why I listen to whatever he says so attentively. He must think I'm crazy about sports. Or him! My word, I never thought about that! I think he sees himself as an informal news service within the office. He's never malicious or nasty, he just passes on information. One girl told him something, knowing that it would be around the office by lunchtime -- we should be paying him really!

Melissa

Melissa is like the favorite aunt to everybody in the office. There's about a dozen of us and she's been here the longest. She has such a wise head on her shoulders. She won't tell you she disapproves of something you've done, but she'll gently suggest alternative courses of action and, you know, later on, at home perhaps, you'll realize that what she said was absolutely what you should have done. I think she's godmother to about four of the girls' kids. And every birthday, she's there with something that isn't necessarily showy or expensive, but has had a world of thought put into it.

Clara

Clara is the office squirrel. Every office I've worked in has had one. She has a little cache of nuts in a drawer, or chocolate peanuts or raisins -- it seems to be something different each week. A few weeks back, it was dried banana slices -- I could smell them from five desks away. Her hand's in that drawer more often than it's on the keyboard. No, that's unfair, she's a good worker and you know what -- there isn't an ounce of fat on that girl -- I don't know where she puts it all! Maybe she doesn't eat anything at home or spends most of her free time on the treadmill in the gym.

Christopher

Christopher is a funny one. He's a terrific worker, probably works harder than anyone else. We work on telephone support and you never know when the next call is coming in. What he's doing is, between calls, he's writing a play, it sounds incredible, doesn't it? He's been at it for months. He might only get a minute to write before the next angry customer's on the phone, so this play is inching forward so slowly, line by line. I can't wait till it's finished. I have no idea when that may be -- he probably doesn't either. It's such a stressful job we have with random strangers yelling at us for little or no reason, it must be such a release for him to be able to write. Maybe he pours all his anger into it!



Test 15 Job Interview (keys)

You will hear Pia's job interview.

Complete her RESUME with the correct information.

Name: Pia Marcotti

Place of Birth: 1 **Rome**, Italy.

Age: 2 **26**

Post-University Experience

October 3 **2001** - September 2002

Worked for mother's 4 **catering** company, Meals On Wheels. Main responsibilities: webmaster and advertising.

September 2002 - February 2003

Travelled mostly in Europe but also a month in 5 **South America**.

March 2003 - July 2005

Worked for 6 **Bradford** Footwear, shoe company near hometown. Worked in 7 **sales** department for most of this time.

Languages Spoken:

8 **Italian** - fluent

9 **Spanish** - good after 10 **7** years study.

Test 15 Job Interview (audio script)

John: Ah, good morning, Pia Marcotti, isn't it?

Pia: Yes, good morning.....

John: Oh, I'm John Reeves. I manage the sales department here at Rosco International. You can call me John.

Pia: Ok John.

John: Have you already been shown around the company?

Pia: Yes, I got here at 9am and Suzy gave me a tour of the place.

John: And what did you think?

Pia: It's a lot bigger than I thought it would be.

John: Yes, a lot of people say that. Now we have over fifty people working for us here. Did you bring your CV?

Pia: I sent it by e-mail last week.

John: Oh yes, of course. I was reading it only yesterday. Now, where is it....ah, here it is, here we are. Pia Marcotti, 26 years old, born in Rome...hmmm...ok, let's see. Where did you hear about Rosco International?

Pia: My brother worked for you a couple of years ago and has always spoken well of you.

John: Luigi Marcotti, yes I remember him. How long did he work here for?

Pia: I think it was about 10 months. Now he's living in the UK. He's been working for a magazine in London for around a year.

John: You'll say "hi" to him from me, won't you?

Pia: OK, sure.

John: Now, tell me something about your work experience Pia.

Pia: Well, I worked in the offices of my mother's company when I left university.

John: And what sort of company does your mother run?

Pia: It's a caterers. She does the catering for weddings, graduations, funerals, that type of thing.

John: And how long did you work there for?

Pia: About a year or so. They put me on the phones and I was also responsible for all the advertising and our leaflets, business cards and the website.

John: So you didn't do any of the cooking?

Pia: No ...they kept me a long way from the kitchen.

John: So what did you do after that?

Pia: Well, I traveled for a little while, mostly in Europe and a little in South America.

John: How long did you go traveling for?

Pia: Oh, it wasn't too long. Maybe about six months. I had a job that was going to start at the end of the year so I had about six months free, so I thought "why not?".

John: Did you have any problems with the languages where you went?

Pia: Not really. I speak Italian and Spanish quite well....

John: Oh yes, it's written here on your resume, isn't it? How long have you been studying those languages?

Pia: Well, my father is Italian so I am fluent in Italian. I have studied Spanish for about seven years so I can get by pretty well in that too.

John: Actually, we do have a lot of business with Sicily so your Italian could be really important.

Pia: I would really like the chance to use my Italian for work.

John: What did you do when you came back from your travels?

Pia: Well, as I said before, I already had another job lined up and that was in a small shoe company just outside town.

John: Err...Bradley Footwear, it's called, isn't it?

Pia: Bradford Footwear.

John: Ah yes, here it is. It says here you worked in their sales department. How long did you do that for?

Pia: I was there for three years and I worked in the sales department for two of those three years.

John: Did you enjoy the work?

Pia: Well, it was fun at the beginning, but it's not a very large company and they only have a few customers in the region, so it got pretty repetitive after a while. That's why working for an international company like yourselves would really interest me.

John: OK, let's go and get a cup of coffee and we can continue this conversation afterwards.

Student's Self-Study

Task 1 (keys)

1. Watch the DVD. What is the main problem Gavin has during his first day at work?

Gavin's main problem is that while he is with his new boss, all his family keep contacting him to wish him good luck.

2. Work in pairs. Decide if it's normal (N) or strange (S) to do these things on your first day in a new job.

- 1 Get a hug from your boss.
- 2 Learn how to use the phone system.
- 3 Speak to your mother on the phone.
- 4 Speak to your father on the phone.
- 5 Speak to your friend on the phone.
- 6 Take a tour of the office.
- 7 Meet your colleagues.
- 8 Learn how the company's website works.
- 9 Get a visit from your girlfriend's uncle.
- 10 Receive a parcel.

Which of these things does Gavin do on his first day?

3. Watch the DVD again. Answer the questions below. Choose one of the people. Use one of the people twice.

Bryn Gavin's dad Gavin's mum Huw Davies Owain Hughes
the secretary

Who ...

- 1 gives Gavin a sign for his door? *Huw Davies*
- 2 shows Gavin how to use the phone system? *Huw Davies*
- 3 calls Gavin first? *Gavin's mum*

4 says he will speak to Gavin later? *Gavin's dad*

5 runs the company website? *Owain Hughes*

6 brings Gavin a packed lunch? *Bryn*

7 delivers a parcel? *the secretary*

4. Complete the extracts from the DVD with the words/phrases below.

cheers How's it going heads up in a bit mate who's who

1 Aw, *cheers*. Thanks!

2 I'll take you round *in a bit*, show you what's what and *who's who*.

3 *How's it going* darling? Are people being nice to you?

4 Are you all right, *mate*?

5 Owain *heads up* the website.

5. Answer the questions.

1. What does Huw, the boss, give Gavin? *a name plate for his door*

2. When does Gavin say he will call his mother? *at lunch or after work*

3. How many phone calls does Gavin receive? *three*

4. What does Uncle Bryn bring for Gavin? *a packed lunch*

5. What is the message on the balloon? Who do you think sent it to him?

The message on the balloon is "Good Luck". Students' own answers. (the actual answer is that the balloon is from his wife.)

6. Discuss. How do you think Gavin will feel at the end of his first day at work?

Task 1 (video script)

MD = Mr Davies G = Gavin P = Pamela Sm = Smithy

GD = Gavin's dad OH = Owain Hughes B = Bryn

MV = Man's voice OW = Office worker

MD: Gavin. Huw Davies. Welcome to Cardiff.

G: Mr Davies. Good to see you again.

MD: Oh please, call me Huw. Now, is this your first office of your own?

G: Yeah, it is.

MD: Excellent news! I tell you what, call maintenance and get them to stick this on your door. It's a big moment.

G: Aw, cheers. Thanks!

MD: Now, I'll take you round in a bit, show you what's what and who's who. Did you get your welcome pack?

G: Er ... yeah. I think so.

MD: Excellent news. Get that. Could be important. Phone system: real easy. Boom, boom, and then Line 1. Go.

G: Er ... Gavin Shipman.

P: Hello my little prince.

G: Hiya. Look, um ...

P: How's it going, darling? Are people being nice to you?

G: It's my mother. I'm just with my new boss.

P: What's he like?

G: Look, I'll call you at lunch or after work when it's not on the company's time.

P: All right. Well, call me on the ...

G: Sorry about that.

MD: Hey, listen ... everyone has to take a personal call once in a while. And when it's family, it's family. Right. You're on your own with this one. Go for it.

G: Hello, Gavin Shipman.

GD: Are you all right, mate?

G: It's my dad. Er, Dad, I'm actually with my boss.

GD: Oop. Apologies. Say no more. Call me later.

G: Cheers. See ya. I'm so sorry about that. It's just, you know with the move down here and that.

MD: Listen, I completely understand.

G: Gavin Shipman.

Sm: Gavilah!

G: Right. Ready when you are.

MD: Excellent news. OK. Let's show you around.

OH: Huw!

MD: Ah! Now here's somebody you've not met yet. Owain Hughes. Owain heads up the website.

G: Hi. Nice to meet you. Gavin Shipman.

OH: Owain Hughes.

MV: Gavin! Gavin! They won't let me in! I wanted to surprise you! Got you a packed lunch.

G: Bryn, I don't need a ... I'm sorry. This is my uncle ... -in-law.

B: I'll see you, Gav.

OH: Bye, Bryn.

MD: See you.

OW: Mr Shipman? A parcel for you, just arrived.

G: Oh, thanks.

MD: Open it, then!

Task 2 (keys)

1. Listen to someone describing a typical day in her life. Do you think she likes her job?
2. Read the key phrases below. Complete each phrase by adding one word.

I usually wake up *at* (about) 6.30

I have to leave home by 8.30 at the *latest*.

The first *thing* I do when I get to work/school is

In the afternoon I *try* to catch up on

I usually (make some deliveries/do some shopping/...) on my *way* home.

I try to be *home* by (about) 7 o'clock.

I *generally* just cook supper and watch some television.

3. Prepare to tell other students about a normal day in your life. Write notes about your typical day. What do you have in common?
 - hours of work/studying
 - tasks you have to do
 - people you spend your day with
 - problems and challenges
 - how you relax
 - the best parts of your day

Task 2 (audio script)

I'm a pharmacist so I work six days a week. The pharmacy opens at nine a.m., but I need to be at work before then so I can get everything ready. I usually wake up at about six thirty, so I can get the kids up and ready for school, and then go for a run before work. I have to leave home by eight thirty at the latest. The morning is the busiest time in the pharmacy, so the first thing I do when I get to work is start preparing prescriptions so they're ready for customers to collect. It's a community pharmacy, so I know a lot of the patients quite well. As well as giving out medicines, we try to give advice on healthy living. I think people really appreciate being able to talk to someone in the pharmacy and get advice or treatments without having to see a doctor. I usually have lunch at about one p.m. Sometimes I bring my own lunch, and on other days I like to leave the shop and wander around. I might buy something to eat or even try out a new café. The area near where I work is really nice, and I often bump into people I know. In the afternoon I try to catch up on all the admin tasks that need doing. I check my emails and upload information to our website. I often take phone calls from receptionists, nurses and even doctors from the local surgery, checking information about medication.

I leave the shop at about five thirty p.m. but I usually make some deliveries on my way home. Some of our older patients can't travel to the pharmacy themselves, so they rely on this service. I try to be home by about seven o'clock so that I have time to read to the children and put them to bed. I'm usually too exhausted to do very much in the evening, so I generally just cook supper and watch some television.

And then I like to plan my next day in my head before going to bed. It's a long day, but I love my job.

Task 3

Watch 10 top must-see movies about arts and write a film review on any of them:

1. The Pursuit of Happyness (2006)

This autobiographical film, starring Will and Jaden Smith, tells the story of Chris Gardner and his rags-to-riches story of his rise from homelessness to becoming a CEO of his own stock brokerage firm. From selling portable bone scanners to seeking out employment as a stock broker for a top firm, Gardner faced his challenges with the right attitude and determination for the sake of his young son. His journey will inspire each and every one to seek out better opportunities for themselves and their families. Viewers will marvel at this father's determination to lift up him and his son's life situation. Ultimately, it's a story of unwavering faith even in dire situations.

2. Erin Brockovich (2000)

In this true-to-life tale, Julia Roberts—in one of her best performances to date—stars as the title character, an unemployed single mother whose tenacity, sass and drive helped in the fight against a huge US petroleum company over health safety violations. In the beginning, all Brockovich wanted was to get compensated over injuries she sustained in a car accident. When she didn't get her way, she never backed down and instead sought employment for the law firm who defended her case. That's when she discovered a case involving health and environmental violations between Pacific Gas and Electric and the residents of a small California town. Her unwavering search for truth and justice helped bring much-needed relief to the town's residents who were getting sick from chromium poisoning from the company's local plant. Like Brockovich, you can take solace in the fact that even if things may not go your way (missed job opportunities, failed interviews), you can fight back by toughening up to face the challenges that come your way. Doors being closed on your face? Force yourself to kick back and demand people to listen to you (figuratively, of course!). Don't let career setbacks

derail you from your goals, and instead look at them as motivation to work even harder.

3. Jerry Maguire (1996)

Successful sports agent Jerry Maguire just got fired from his job at a top talent agency, Sport Management International. This sudden change didn't deter him and he vowed to start his own agency but with only one athlete and one other employee to start his business from the ground, will he be able to bounce back from this setback? Cameron Crowe's "Jerry Maguire" teaches us that a solid support group can help us a lot during times of uncertainty in our careers. Doubters will surely be around but having family and friends as support can help push us to work even harder. If you're feeling down in the dumps while job hunting, talk to your loved ones and let them know how you feel. If you're feeling lost or unsure, reach out to them and lean on them for support and comfort. Look at them as your personal cheerleaders who will always be there for you every step of the way.

4. I don't know how she does it (2011)

Kate Reddy is a junior fund manager at the investment firm Edwin Morgan Forster in the regional Boston office, the job which entails frequent traveling. She is also wife to architect Richard Reddy, who just opened his own small and struggling architecture firm, and mother to kindergarten student Emily and two year old Ben. Kate is seen as a Goddess by other working moms, such as her best friend, single mother lawyer Allison Henderson. In general, the comedy is centered on the life of the main heroine, who is not only a finance executive in a big firm, but also the breadwinner for her husband and two kids.

5. The Devil Wears Prada 2006

Andrea is a small-town girl in her first job out of college, who tries to navigate the waters of the high-powered fashion magazine world -- while surviving her impossibly demanding new boss, Miranda Priestly.

6. Office space 1999

Peter Gibbons (Ron Livingston) is a computer programmer working for Initech in Houston. Every day, he and his friends Samir (Ajay Naidu) and Michael Bolton (David Herman as not THAT Michael Bolton), suffer endless indignities and humiliations in their soulless workspace from their soulless boss, Bill Lumbergh (Gary Cole). For Peter, stuck in his cookie-cutter apartment with paper-thin walls and IKEA furniture, every day is worse than the one before it - so every day is the worst of his life. To cap it off, Initech has hired a pair of "efficiency experts" to downsize the company.

7. Up in the air 2009

Ryan Bingham, a corporate hatchet man who loves his life on the road, is forced to fight for his job when his company downsizes its travel budget. He is required to spend more time at home just as he is on the cusp of a goal he's worked toward for years: reaching five million frequent flyer miles and just after he's met the frequent-traveler woman of his dreams.

8. The Intern 2015

A 70-year-old widower who has discovered that retirement isn't all it's cracked up to be. Seizing an opportunity to get back in the game, he becomes a senior intern at an online fashion site, founded and run by Jules Ostin a young, career-driven woman.

9. Boiler Room 2000

A young and ambitious broker is trying to create a career in an investment firm, but his company is not as legitimate as he might think it is. The movie teaches us a valuable lesson about doing background checks on the companies we join; it also shows how the trading sales environment looks like and how robust yet exciting sales can be.

10. Horrible Bosses (2011)

Horrible Bosses is not just a great comedy; it's a box office hit. It's also one of the best movies about manager-employee relationships. It tells the story of three different employees: Nick (Jason Bateman), Dale (Charlie Day) and Kurt (Jason Sudeikis), who are all miserable at work and share the common desire to murder their bosses.

**“Oh, don't be silly - EVERYONE wants this. Everyone wants to be *us*.”
— Lauren Weisberger, *The Devil Wears Prada***



“EXPERIENCE NEVER GETS OLD”

THE INTERN

Don't ever let someone tell you that you can't do something. Not even me. You got a dream, you gotta protect it. When people can't do something themselves, they're gonna tell you that you can't do it. You want something, go get it. Period. – Will Smith (The Pursuit of Happyness)

DISCUSSION QUESTIONS FOR USE WITH ANY FILM THAT IS A WORK OF FICTION

- Did you learn anything from this movie? If you did, what was it?
- What is the message of this movie? Do you agree or disagree with it?
- Was there something you didn't understand about the film? What was that?
- What did you like best about the movie? Why?
- What did you like least about the film? Why?
- Who was your favorite character in the movie? Why?
- Who was your least favorite character in the film? Why?
- Did anything that happened in this movie remind you of something that has occurred in your own life or that you have seen occur to others?
- What were you thinking as you finished watching the film?
- Would you recommend this movie to a friend? Explain your reasons.
- What part of the story told by the movie was the most powerful? Why?
- If you had a chance to ask a character in this movie a question, what would it be?
- If you had a chance to ask the screenwriter a question, what would it be?
- If you were writing the screenplay for this movie, would you have changed the ending? Explain your answer.
- What feelings did you share with any of the characters in the movie?
- Did any of the characters in this movie make you angry? Tell us why.
- Did you come to respect any of the characters in this movie? Who was it and why did you come to respect that character?

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